

**Summary of Proposals**

					£000's	£000's
REF	Lead Officer	Directorate / Service	Service Area	Description of Savings Items	2017/18	2018/19
Street Mgmt/1	Director of Neighbourhoods	Neighbourhoods / Environment	Street Management - Parking	Moving Traffic Contravention	250	
Street Mgmt/2	Director of Neighbourhoods	Neighbourhoods / Environment	Street Management - Parking	Business Vehicles Charging		500
Street Mgmt/3	Director of Neighbourhoods	Neighbourhoods / Environment	Street Management - Parking	Resident Parking Permits	55	
Street Mgmt/4	Director of Neighbourhoods	Neighbourhoods / Environment	Street Management - Parking	On / Off Street Parking	150	
Culture /1	Chief Operating Officer	Chief Operating Officer / Culture & Customer Access	Indoor & Sports Recreation	Leisure Contract additional income	150	250
Asset Mgmt /1	Director of oneSource (Non Shared)	oneSource (Non Shared) / Asset Mgmt	Corporate Landlord	Commercial Income	108	104
<b>Total</b>					<b>713</b>	<b>854</b>

**NEW OR REPLACEMENT SAVINGS TEMPLATE**

Service & Service Head	Description of Service Area
Neighbourhoods / Environment – S Moore	Street Management - Parking

Is this a New or REPLACEMENT Savings Item?	Please indicate by ticking Box below
--	--------------------------------------

NEW SAVING

☐

REPLACEMENT SAVING

☒

IF REPLACEMENT Saving show the Original Savings Item that is being replaced.	CPZ 2017/18 to be replaced by Moving Traffic Contravention Income (MTC)
--	---

Current Budget Information
<p>The parking Facilities Activity A2325E</p> <p>The MTC Income Cost Centre is A24670 517480 000000 602172</p> <p>The 2016/17 income budget for MTC's is £750k with an additional in year pressure of £300k presented in December 2016</p>

What is protected within the Service?	
---------------------------------------	--

Main Savings Items Description
To increase the income generated by the enforcement of Moving Traffic Contraventions by £250k

Savings proposals				
Savings Details		Value of Saving and Year(s)		
To increase the number of OCN's issued for the enforcement of Moving Traffic Contraventions		TOTAL:		
		17/18	18/19	19/20
		£250k		
TOTAL SAVINGS BY YEAR		TOTAL:		
		17/18	18/19	19/20
		£250k		

<b>Reasons for recommending proposals</b>	<p>Havering introduced the enforcement of Moving Traffic Contraventions late in 2015. The enforcement of identified sites within the borough was carried out by 2x CCTV mobile enforcement vehicles and provided the evidence that motorists within the borough were flouting traffic regulations and creating safety and traffic flow problems. In December 2016, a number of fixed cameras were installed at identified priority sites and will extend to a total number of 20 fixed camera locations. These cameras are unattended and will capture the non-compliance of vehicles driving in bus lanes or completing banned turns.</p>
---	--

<b>Identified Risks and Dependencies</b>
<p>An assumption is made that the expected non-compliance of established Bus Lanes and banned turns being evidenced within the borough remains. Following initial enforcement activity triggers, an additional 5,500 PCN's will need to be issued and paid at the average PCN settlement rate of £45 to generate the additional £250k. Those in receipt of an MTC PCN may feel disgruntled at the enforcement activity but such enforcement should generate a change in driving behaviour, which in turn increases the level of compliance. Enforcement activity and compliance will need to be closely monitored and where necessary for the fixed cameras to be redeployed to further identified locations.</p>

<b>Number of FTE in area :</b>	
<b>Anticipated reduction in FTE as a result of proposals</b>	N/A

<b>Submitted by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Steve Moore		Steve Moore	
<b>Reviewed by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Finance Business Partner			

**NEW OR REPLACEMENT SAVINGS TEMPLATE**

Service & Service Head	Description of Service Area
Neighbourhoods / Environment – S Moore	Street Management - Parking

Is this a New or REPLACEMENT Savings Item?	Please indicate by ticking Box below
--	--------------------------------------

NEW SAVING

☒

REPLACEMENT SAVING

☐

IF REPLACEMENT Saving show the Original Savings Item that is being replaced.	
--	--

**Current Budget Information**

As this item is a new initiative a new cost centre will have to be established. There is no budget for commercial vehicle parking permits currently in existence. The parking facilities activity is A2325E.

What is protected within the Service?	N/A
---------------------------------------	-----

**Main Savings Items Description**

The borough has a high percentage of commercial vehicles that are brought home by Havering residents. Current figures suggest nearly 12,000 commercial vehicles are regularly parked either on the streets or drives of Havering. This level of non-resident parking is compounding the problem that already exists with parking capacity in many parts of the borough and has increased since the main utility companies reduced their depot capacity where historically such vehicles returned at the end of each working day. To address the problem and encourage businesses to park their vehicles on their own premises, it is proposed to introduce a £500 annual permit charge for commercial vehicles that park on the highway outside of work time. It is estimated that 1000 vehicles will need to register for the permit hence the 1000 x £500 = £0.5m income prediction. It should be noted that although many other local authorities are considering introducing a similar scheme, no such scheme currently exists and therefore there are risks associated with deliverability.

<b>Savings proposals</b>				
<b>Savings Details</b>			<b>Value of Saving and Year(s)</b>	
To increase the resident permit charges by £10 on each permit issued per household			TOTAL:	
			17/18	18/19
				500K
			TOTAL:	
			17/18	18/19
TOTAL SAVINGS BY YEAR			TOTAL:	
			17/18	18/19
				500K

<b>Reasons for recommending proposals</b>	Problems with a lack of parking capacity are increasing in many parts of the borough. The 12000 commercial vehicles that park on the borough roads each day compound the problem. Introducing a permit to discourage such activity and encourage companies to park their vehicles on their own premises will help to alleviate the problem..
---	--

<b>Identified Risks and Dependencies</b>
Havering will be one of the first in the country to introduce such a scheme and therefore there are risks associated with the deliverability. Robust project management will be used to mitigate risks.

<b>Number of FTE in area :</b>	N/A
<b>Anticipated reduction in FTE as a result of proposals</b>	N/A

<b>Submitted by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Steve Moore		Steve Moore	21/12/16
<b>Reviewed by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Finance Business Partner			

**NEW OR REPLACEMENT SAVINGS TEMPLATE**

Service & Service Head	Description of Service Area
Neighbourhoods / Environment – S Moore	Street Management - Parking

Is this a New or REPLACEMENT Savings Item?	Please indicate by ticking Box below
--	--------------------------------------

NEW SAVING

☒

REPLACEMENT SAVING

☐

IF REPLACEMENT Saving show the Original Savings Item that is being replaced.	
--	--

Current Budget Information
<p>The parking Facilities Activity A2325E</p> <p>The Resident Permit Cost Centres is A24670 517460 5034</p> <p>The 2016/17 Income budget for Resident permits is £253k</p>

What is protected within the Service?	
---------------------------------------	--

Main Savings Items Description
<p>To increase the cost of a resident permit by £10 for first/second/third permits to £35, £60, £85</p> <p>These increases have been reflected in the Fees &amp; Charges for 2017/18</p>

Savings proposals				
Savings Details		Value of Saving and Year(s)		
To increase the resident permit charges by £10 on each permit issued per household		TOTAL:		
		17/18	18/19	19/20
		55k		
		TOTAL:		
		17/18	18/19	19/20
TOTAL SAVINGS BY YEAR		TOTAL:		
		17/18	18/19	19/20
		55k		

<b>Reasons for recommending proposals</b>	<p>Havering's resident permit charges are low in comparison to that of neighbouring London Boroughs and our Essex counterparts. Many London Boroughs now apply differential permit prices based upon vehicle emissions.</p> <p>Currently Havering do not apply differential charging and have a simple 3 tier pricing structure which applies to the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and subsequent permits only.</p> <p>Cost comparison to neighbouring Barking &amp; Dagenham has an average of £36, £72 and £92.50 for the first permit with vehicle based emissions of 161-180 CO2 (g/km).</p> <p>Even with the proposed increase, Havering will continue to offer attractive residential permit charges with a cost of just £0.95p per day. Costs of residential permits should cover the cost of implementation and maintenance and protect resident spaces in addition to controlling commuter parking issues.</p>
---	--

<b>Identified Risks and Dependencies</b>
<p>An assumption is made that the current customer base will remain with the increase of charges. The current number of residential permits purchased in 2015/16 was circa 5000.</p> <p>There is a risk that customers will try to utilise off street parking provisions or find unrestricted areas to park so as to avoid paying the increased fees. A dependency is noted on having productive and continuous enforcement of the Resident permit zones so as to ensure contravening vehicles are issued with PCN's so as to ensure compliance is evidenced and resident permit spaces are protected.</p> <p>There is a dependency on Members accepting the proposal to increase the residential parking permit prices in order to meet the assumed saving.</p>

<b>Number of FTE in area :</b>	
<b>Anticipated reduction in FTE as a result of proposals</b>	N/A

<b>Submitted by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Steve Moore		Steve Moore	
<b>Reviewed by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Finance Business Partner			

**NEW OR REPLACEMENT SAVINGS TEMPLATE**

Service & Service Head	Description of Service Area
Neighbourhoods / Environment – S Moore	Street Management - Parking

Is this a New or REPLACEMENT Savings Item?	Please indicate by ticking Box below
--	--------------------------------------

NEW SAVING

☒

REPLACEMENT SAVING

☐

IF REPLACEMENT Saving show the Original Savings Item that is being replaced.	
--	--

Current Budget Information
<p>The parking Facilities Activity A2325E</p> <p>The On-street Parking Income Cost Centres is A24670 516200 0000</p> <p>The 2016/17 Income budget for On-Street Parking is £460,840</p> <p>The off-street Parking income Cost Centre is A24600 516180 0000</p> <p>The 2016/17 income budget for Off-Street Parking is £342,210</p>

What is protected within the Service?	
---------------------------------------	--

Main Savings Items Description
<p>To increase the on/off street parking charge for parking “up to 2 hours” (excluding Romford) from £1 to £1.50.</p> <p>It is important to note that Romford Town Centre tariffs are prevented from being increased without amendments to the Section 106 being made and with acceptance from Town Centre partners.</p> <p>These increases have been reflected in the Fees &amp; Charges for 2017/18</p>

Savings proposals					
Savings Details		Value of Saving and Year(s)			
To increase the on/off street parking charge for the “up to 2 hours” band to £1.50 (excluding Romford Town Centre)		TOTAL:			
		17/18	18/19	19/20	20/21
		£150k			
TOTAL SAVINGS BY YEAR		TOTAL:			
		17/18	18/19	19/20	20/21
		£150k			



<b>Reasons for recommending proposals</b>	<p>Havering has low parking charges in comparison to that of neighbouring London Boroughs and our Essex counterparts. Even with the proposed increase, Havering will continue to offer very attractive parking charges. To amend the parking tariff from £1 to £1.50 for a parking stay of up to 2 hours still provides an attractive rate. In comparison the same parking charge applied in Barking &amp; Dagenham is on average £2.70.</p> <p>The introduction of the Cashless parking option “Phone &amp; Pay” will assist customers with the change in tariff price. £1.50 in change may not be readily available however the option to pay using the “Phone &amp; Pay” service will assist and may increase the customer base of the cashless parking facility. An increase in the customer base of “Phone &amp; Pay” may also assist in a reduction of the number of cash collections required from the P&amp;D machines.</p> <p>The continuation of the free 30 minute parking period (<b>excluding Romford</b>) still provides a very attractive offer to customers using our parking facilities and therefore allowing for the quick shop visit or school drop off/pick up.</p>
---	--

<b>Identified Risks and Dependencies</b>
<p>The savings have been identified and calculated on the current number of transactions reported for the current £1 tariff (<b>excluding Romford</b>). The current number of transactions for this particular tariff band is circa 335,000. The assumption is made that the additional saving may be generated if the current customer base remains at 335,000 or higher. If the customer base reduces then it will not deliver the additional saving.</p> <p>There is a risk that customers will try to utilise and exhaust the free parking period (30mins) rather than pay the increased fee and therefore this will need to be closely monitored.</p> <p>There is a risk that members will not be in favour of the tariff increase and therefore the savings will not be realised.</p>

<b>Number of FTE in area :</b>	
<b>Anticipated reduction in FTE as a result of proposals</b>	N/A

<b>Submitted by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Steve Moore		Steve Moore	
<b>Reviewed by</b>			
	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
Finance Business Partner			

**NEW OR REPLACEMENT SAVINGS TEMPLATE**

Service & Service Head	Description of Service Area
Culture & Customer Access – S Homer M Royer	Culture and Customer Access – Indoor Sports & Recreation

Is this a New or REPLACEMENT Savings Item?	Please indicate by ticking Box below
--	--------------------------------------

NEW SAVING

☒

REPLACEMENT SAVING

☐

IF REPLACEMENT Saving show the Original Savings Item that is being replaced.	
--	--

Current Budget Information
LBH currently pay SLM on this contract until 20/21 (A20460)

What is protected within the Service?	N/A Leisure services are delivered by SLM
---------------------------------------	--

Main Savings Items Description
SLM contract additional saving.

Savings proposals				
Savings Details	Value of Saving and Year(s)			
Additional saving arising from new SLM contract above original £700k in MTFS. So, £400k recurring from 2018/19.	TOTAL:			
	17/18	18/19	19/20	20/21
	£150k	£250k		
TOTAL SAVINGS BY YEAR	TOTAL:			
	17/18	18/19	19/20	20/21
	£150k	£250k		

Reasons for recommending proposals	Outcome of commercial negotiations for the new Leisure Contract, including 25m swimming pool and 4 court sports hall at Hornchurch.
------------------------------------	---

Identified Risks and Dependencies	
Ongoing discussion with Cabinet regarding a 50m pool and 8 court sports hall option at Hornchurch.	

Number of FTE in area :	N/A as staff are SLM
Anticipated reduction in FTE as a result of proposals	N/A as above

Submitted by			
	Signature	Print Name	Date
			14/12/16
Reviewed by			
	Signature	Print Name	Date
Finance Business Partner			

**BUDGET SAVINGS INITIATIVE TEMPLATE**

Service & Service Head	Description of Service Area
Property Services – Garry Green	Property Services – Asset Management

Current Budget Information
Transfer of MTFS saving elsewhere in the Council and now being transferred to A46570 Commercial Property Shops

What is protected within the Service?	
---------------------------------------	--

Main Savings Items Description
£108K Commercial Income

Is this a NEW or SUBSTITUTE saving	NEW/ SUBSTITUTE
For Substitute Savings please show the Original Savings Item that is being replaced.	Transfer MTFS saving now being allocated to the commercial income budget – asset management

Savings proposals				
Savings Details		Value of Saving and Year(s)		
Additional commercial rents income subjective 520080		TOTAL: £412K		
		17/18	18/19	19/20
		£108K	£104K	£100K
		TOTAL:		
		17/18	18/19	19/20
TOTAL SAVINGS BY YEAR		TOTAL:		
		17/18	18/19	19/20
		£108K	£104K	£100K

Reasons for recommending proposals	Corporate reallocation decision
------------------------------------	---------------------------------

Identified Risks and Dependencies	
Whilst there is scope in the early years to cover this from existing over achievement in income, additional income beyond this period is subject to growth in the rental value of the commercial portfolio and may need to be enhanced with further assets to achieve assumed rental saving levels.	
Number of FTE in area :	N/A
Anticipated reduction in FTE as a result of proposals	

--

Submitted by			
SLT Member	Signature	Print Name	Date
Reviewed by			
	Signature	Print Name	Date
Finance Business Partner			